



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

James S. Bowers, Treasurer  
Maine Democratic State Committee  
P.O. Box 5258  
Augusta, ME 04332

MAR 31 1999

Identification Number: C00179408

Reference: Year End Report (11/24/98-12/31/98)

Dear Mr. Bowers:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 7, 11(a)(i), 11(a)(ii), 11(c), 18, 21(a)(i), 21(a)(ii) and 26 Column B of the Summary and Detailed Summary Pages appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the total EVENT YEAR-TO-DATE amount for a payment(s) to all payees. Please amend your report to include the missing EVENT YEAR-TO-DATE total(s).

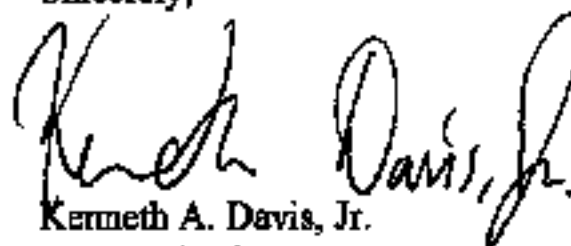
-For future reporting please note that brackets are used to denote negative entries (i.e. voided checks returned to a committee).

-Your report includes computer produced formats of the Detailed Summary Page, Schedules A and H4. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format

has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Davis, Jr.", written in a cursive style.

Kenneth A. Davis, Jr.

Reports Analyst

Reports Analysis Division

